



Ridings Consulting Engineers India Limited

Offers State-of-the Art Turnkey Solutions, Consultancy & Software Dev. Services
Geospatial Services (GIS), Remote Sensing, Digital Mapping, Ground Survey & Cartographic Services,
Ground Penetrating Radar (GPR) Survey for All Underground Utilities Detection
REGD. WITH UNDP: WB, ADB, NTPC, NRSC, RITES, DOS & OTHER MANY GOVT. DEPTS.



NOTICE

NOTICE is hereby given that the 25th Annual General Meeting of the members of Ridings Consulting Engineers India Limited will be held on Wednesday, September 30, 2020 at 09:00 A.M. at 402, Avanta Business Centre, Statesman House, Barakhambha, New Delhi - 110001 to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Balance Sheet of the Company as at 31st March, 2020 and the Statement of Profit & Loss Account for the year ended on that date together with the report of Directors and Auditors' thereon.
2. To appoint a Director in place of Mr. Praveen Kumar Baveja, Whole Time Director (DIN: 06778950) who retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for Re-appointment.

SPECIAL BUSINESS:

3. To consider and, if thought fit, to pass with or without modification(s), the following resolution as an ordinary Resolution: **"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and any other applicable provisions of the Companies Act, 2013 read with Schedule IV to the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Sumit Dhadda (DIN: 07780101), who, on recommendation of Nomination and Remuneration and Compensation Committee, was appointed as Additional Director on March 31, 2020 and in respect of whom the Company has received a notice in writing from a member proposing his candidature for the office of Director, be and is hereby appointed as Director of the Company for a period of five years w.e.f. September 30, 2020.

RESOLVED FURTHER THAT Directors/Company Secretary of the Company, be and is hereby severally authorized to file necessary returns/forms to the Registrar of Companies and to do all such acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolution."

By order of the Board of Directors
For Ridings Consulting Engineers India Limited

Date: 01.09.2020
Place: New Delhi

(Abhishek Bhargava)
Company Secretary

A Company with Global Thinking & Universal Outlook

Correspond at Corporate Office: Premises Nos. 429- 430, Block- II, 2nd Floor, Ganga Shopping Complex, Sector -29, Noida- 201 303, N. C. R., India
PBX - +91- 120- 4694500 Fax: - +91- 120- 2450429



E-mail: rceipl@ridingsindia.com Website: www.ridingsindia.com

REGD. OFF.: F-24, FIRST FLOOR, PANKAJ GRAND PLAZA, MAYUR VIHAR-1, NEW DELHI, DELHI-110091 PBX - +91-011-22755585
CIN : L74899DL1995PLC075005





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NOTES:

1. A MEMBER WHO IS ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON POLL ONLY AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. IN ORDER TO BE EFFECTIVE, PROXY FORMS DULY COMPLETED IN ALL RESPECTS SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE TIME FIXED FOR THE MEETING.
A person can act as a proxy on behalf of members not exceeding fifty and holding in aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person(s) or shareholder(s).
2. Corporate Members intending to send their authorized representative to attend the Meeting are requested to send a Certified True Copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
3. The notice of Annual General Meeting along with the Attendance Slip and Proxy form are being sent by electronic mode to all members whose email addresses are registered with the Company/ Depository participant(s) unless a member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the aforesaid documents are being sent by the permitted mode.
4. Members holding shares in single name and physical form are advised to make nomination in respect of their shareholding in the Company. The Nomination Form SH 13 prescribed by the Government can be obtained from the Registrar and Share Transfer Agent.
5. A route map giving directions to reach the venue of the Annual General Meeting (AGM) is given at the end of the Notice.
6. The Company's Registrar and Transfer Agents (RTA) for its Share Registry Work (Physical and Electronic) are M/s. Skyline Financial Services Pvt. Ltd. (Skyline) having their office at D-153/A, 1st floor, Phase I, Okhla Industrial Area, New Delhi, Delhi 110020.
7. Pursuant to Sections 101 and 136 of the Companies Act, 2013, read with the Rules framed thereunder and pursuant to the circulars issued by the Ministry of Corporate Affairs (MCA) regarding the Green Initiative, the Notice of the AGM inter alia, would be sent by electronic mode to those Members whose e-mail addresses are registered with the Company/ Skyline/ Depository Participant and who have not opted to receive the same in physical form.
8. Members are requested to support the Green Initiative by registering/ updating their e-mail addresses, with their Depository Participant (in case of Shares held in dematerialized form).
9. A copy of the Notice will also be available on the website of the Company viz. <https://www.ridingsindia.com/investors>. Members are entitled to receive such communication in physical form, upon making a request to the Company for the same. For any communication, the Members may also send a request to the Company's investor email id: cs@ridingsindia.com.

A Company with Global Thinking & Universal Outlook

Correspond at Corporate Office: Premises Nos. 429- 430, Block- II, 2nd Floor, Ganga Shopping Complex, Sector -29, Noida- 201 303, N. C. R., India
PBX - +91- 120- 4694500 Fax: - +91- 120- 2450429



E-mail: rceipl@ridingsindia.com Website: www.ridingsindia.com

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10. Relevant documents referred to in the Notice will be available for inspection at the Registered Office and the Corporate Office of the Company during normal business hours, i.e. 10.00 a.m. to 6.00 p.m. on all working days except Saturdays and Sundays, up to and including the date of the AGM.
11. Members/Proxies/Authorized Representatives are requested to bring their Attendance Slip enclosed herewith, to the Meeting.
12. Brief details of Directors seeking re-appointment at the Annual General Meeting scheduled to be held on September 30, 2020 (Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015) forms part of the notice.

The instructions for voting by members are annexed to the Notice.

- a. **Voting at AGM:** The Members have to cast their vote through ballot, thereby exercising their voting rights at the AGM. The Company will make necessary arrangements in this regard at the AGM Venue. The facility for voting through ballot shall be made available at the Meeting.
- b. The voting rights of Members shall be in proportion to their Share in the paid-up Equity Share Capital of the Company as on the cut-off date i.e. Friday, 18th September, 2020. Members are eligible to cast their vote at the AGM only if they are holding Shares as on that date. A person who is not a Member as on the cut-off date is requested to treat this Notice for information purposes only.
- c. Ms. Jasleen Kaur (FCS 9084, COP 10627) proprietor of M/s. Jasleen Kaur & Associates, Company Secretaries have been appointed as Scrutinizer to scrutinize the ballot at the AGM, in a fair and transparent manner.
- d. The Scrutinizer after scrutinizing the votes cast at the Meeting by ballot, will, not later than 48 hours of conclusion of the Meeting, make a Scrutinizer's Report of the votes cast in favor or against, if any and submit the same forthwith to the Chairman or a person duly authorized by the Chairman who shall counter sign the same and declare the results of the voting.

The results declared along with the Scrutinizer's Report will be placed on the website of the Company at <https://www.ridingsindia.com/investors> immediately after the results are declared and will simultaneously be forwarded to BSE Limited– SME Platform, where Equity Shares of the Company are listed.

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PROFILE OF PROPOSED DIRECTOR

Name	Praveen Kumar Baveja
Director Identification Number (DIN)	06778950
D.O.B.	01.02.1960
Qualification	M. Tech, IIT Kharagpur
Expertise in specific area	Business operations & development
Date of First appointment on the Board of the Company	January 07, 2014
Shareholding in the Company	132000
List of Directorship held in other companies	-
Names of Listed Entities in which the person holds membership of Committees of the Board	NIL
Relationship between Directors Inter-se	NIL

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PROFILE OF PROPOSED DIRECTOR

Name	Sumit Dhadda
Director Identification Number (DIN)	07780101
D.O.B.	27.04.1981
Qualification	Chartered Accountant since 2003, Registered Valuer under IBBI, Diploma in Risk & Management (ICAI).
Expertise in specific area	Finance and Compliance
Date of First appointment on the Board of the Company	March 31, 2020
Shareholding in the Company	-
List of Directorship held in other companies	-
Names of Listed Entities in which the person holds membership of Committees of the Board	NIL
Relationship between Directors Inter-se	NIL

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RIDINGS CONSULTING ENGINEERS INDIA LIMITED

(CIN: L74899DL1995PLC072005)

Registered Office: F-24, Pankaj Grand Plaza, Mayur Vihar, Phase I, New Delhi- 110091

ATTENDANCE SLIP FOR ANNUAL GENERAL MEETING

(To be surrendered at the venue of the meeting)

I certify that I am a registered shareholder/proxy/representative for the registered shareholder(s) of Ridings Consulting Engineers India Limited.

I hereby record my presence at the Twenty Fifth Annual General Meeting of the shareholders of Ridings Consulting Engineers India Limited held on Wednesday, September 30, 2020 at 09:00 A.M. at 402, Avanta Business Centre, Statesman House, Barakhambha, New Delhi 110001.

Reg. Folio No./Client ID	
DP ID	
No. of Shares	

Name and Address of Member

--

Signature of Shareholder/Proxy/Representative
(Please specify)

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Form No. MGT-12

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]

BALLOT PAPER

25th Annual General Meeting of the members of Ridings Consulting Engineers India Limited to be held on Wednesday, September 30, 2020 at 09:00 A.M. at 402, Avanta Business Center, Statesman House, Barakhambha, New Delhi - 110091:-

Name of First Named Shareholder
(In Block Letters)
Postal Address

Folio No./DP ID & Client ID

No. of Shares held

Class of Shares

I hereby exercise my vote in respect of Ordinary/ Special Resolution enumerated below by recording my assent or dissent to the said resolution in the following manner:

S. No.	Brief of Resolutions	In favor of Resolutions	Against the Resolutions
1.	To receive, consider and adopt the Audited Balance Sheet of the Company as at 31 st March, 200 and the Statement of Profit & Loss Account for the year ended on that date together with the report of Directors and Auditors' thereon.		
2.	To appoint a Director in place of Mr. Praveen Kumar Baveja, Whole Time Director (DIN: 06778950) who retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for Re-appointment.		
3.	To approve appointment of Mr. Sumit Dhadda as an Independent Director of the Company for a term of five consecutive years w.e.f. September 30, 2020.		

Date:

Signature of Shareholder

Place:

* Please tick in the appropriate column

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RIDINGS CONSULTING ENGINEERS INDIA LIMITED
 (CIN: L74899DL1995PLC075005)

Registered Office: F-24, Pankaj Grand Plaza, Mayur Vihar, Phase-I, New Delhi- 110091
 Form No. MGT-11
 PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)	
Registered address	
E-mail I. d.	
Folio no./Client Id*	
DP ID	

I/We, being the member(s) of Ridings Consulting Engineers India Limited holding _____ shares hereby appoint:

1	Name	
	Address	
	E-Mail I.D.	
	Signature	or failing him
2	Name	
	Address	
	E-Mail I.D.	
	Signature	or failing him

as my/our proxy to attend and vote (on poll) for me/us and on my/our behalf at the Annual General Meeting of the company, to be held on Wednesday, September 30, 2020 at 09:00 A.M. at 402, Avanta Business Centre, Statesman House, Barakhambha, New Delhi – 110001 and at any adjournment thereof in respect of such resolutions as are indicated below:

S. No.	Resolution	For	Against
1.	To receive, consider and adopt the Audited Balance Sheet of the Company as at 31 st March, 2020 and the Statement of Profit & Loss Account for the year ended on that date together with the report of Directors and Auditors' thereon.		
2.	To appoint a Director in place of Mr. Praveen Kumar Baveja, Whole Time Director (DIN: 06778950) who retires by rotation at the ensuing Annual General Meeting and being eligible, offers himself for Re-appointment.		
3.	To approve appointment of Mr. Sumit Dhadda as an Independent Director of the Company for a term of five consecutive years w.e.f. September 30, 2020.		

Signed this _____ day of _____ 2020.

Affix Revenue Stamp of Rs. 1/-

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Signature of Shareholder

Signature of Proxy holder(s)

Notes:

- (1) *This form, in order to be effective, should be duly stamped, completed, signed and deposited at the registered office of the Company, not less than 48 hours before the meeting.*
 - (2) *For the resolutions, statement setting out material facts, notes and instructions please refer to the notice of Annual General Meeting.*
 - (3) *Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.*
 - (4) *In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.*
- Please complete all details including details of member(s) and proxy(ies) in the above box before submission.*

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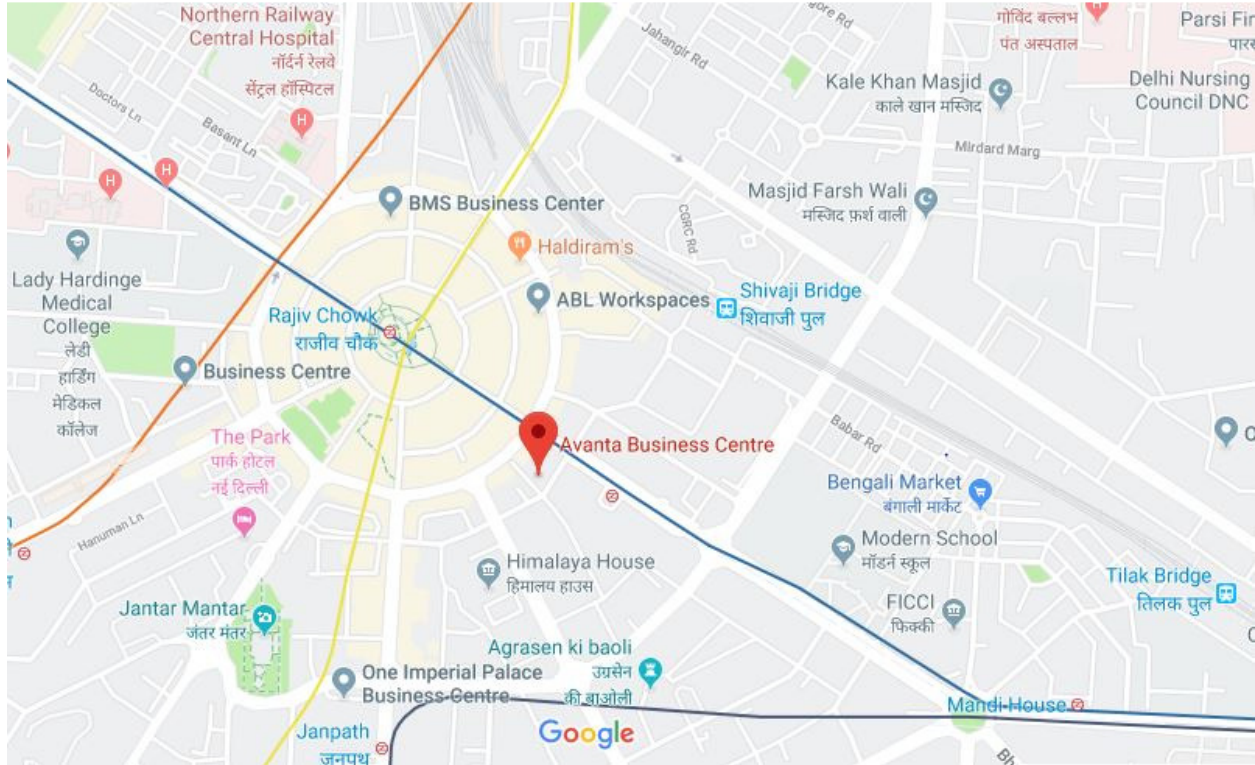


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Route Map



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